

FREE SCHOOL MEALS: APPLICATION 2008/9

(This form must be fully completed and returned if you wish to claim for Free School Meals)

If you are unemployed and receive **JOB SEEKERS ALLOWANCE (Income Based)** known as **JSA(IB)** or **INCOME SUPPORT (IS)** complete this form and **send it to BENEFIT DELIVERY CENTRE, PO BOX 4047, SHEFFIELD S1 9DE.** **If you receive JSA(IB) or IS after 1st April 2004 you will need to provide a copy of your TC602.** If you are in receipt of **CHILD TAX CREDIT** with **NO** Working Tax Credit and your annual income does not exceed £15,575, complete this form and send it to Free School Meals Administration with a copy of your TC602.

Person Claiming CTC or IS or JSA(IB) for children	First Name	Last Name	Date of Birth	National Insurance No

Current Address	If your address has changed from shown please add here

Children entitled to Free School Meals

First Name	Last Name	Date of Birth	Name of School

Please list any foster children or children resident at a special school

First Name	Last Name	Date of Birth	Name of School

Please Indicate benefit received for children.

(Please tick on box)

1. CTC Please attach a copy of your TC602
and
 2. IS
or
 3. JSA(IB) Name the office where you sign on

I authorise Job Centre Plus/ HM Customs & Revenue to disclose information regarding my entitlement to Job Seekers Allowance (Income Based) JSA(IB), Income Support (IS), and Child Tax Credit to Free School Meals Administration, Children and Young People's Services (CYPS).

Signature of Person Claiming CTC, IS or JSA(IB) Date:

- Free Meals are only authorised if you receive Job Seekers Allowance (Income Based) JSA (IB), Income Support (IS) or Child Tax Credit (CTC) with NO Working Tax Credit and your annual income does not exceed £15,575.
- If your benefit stops you must let CYPS know immediately.
- If you do not do this, you will be sent a bill for all meals your child(ren) has/have taken.
- If you change your address, you must let CYPS know immediately.

FOR JOB CENTRE PLUS TO FILL IN

Please indicate whether JSA (IB) or IS has been awarded for all of the children listed above, using the boxes below.

JSA (IB) or IS is in payment from / /20

JSA (IB) or IS ceased on / /20

JSA (CB) only is in payment - *please tick* YES NO

No Claim for JSA (IB) or IS has been made - please tick

OFFICE STAMP

Signature: Date: